

## **Housing Preservation Program (HPP) Requirements Checklist**

- Copy of your BIA Certificate of Degree of Indian Blood or a copy of your tribal Membership
  
- Proof of ownership of the residence
  
- Proof the home is your primary residence (fish camps & second homes are not applicable)
  
- Income information for the past 2 years (signed copies of tax returns, W-2's etc.)
  - 2004 tax returns & W-2's
  - 2003 tax returns & W-2's
  
- Affidavit stating you are not receiving other HUD housing assistance at this time
  
- Written detailed description of the current house situation
  
- Written detailed description of the proposed improvements
  
- An explanation of who will be doing the work and their qualifications, any bid proposals and contracts
  
- A drawing or sketch of the area to be improved or added on
  
- A list of costs including labor, materials and freight
  
- A list of other source of funds that will be used on the proposed work